

# Hollywood United Neighborhood Council

Minutes of June 21, 2010

Called to order: Present –Susan Swan, Charles Suhayda, Debbi Aldahl, Margaret Marmolejo, Don Paul, Nicole Manzo, Erik Sanjurjo, David Schlesinger, Barry Willner, Francoise Koster,

Motion to approve June 7<sup>th</sup> Minutes

Motion: Charles Suhayda

Second: Margaret Marmolejo

Approved by acclamation

Government Announcements

Greg Bartz of the DWP gave a presentation on the DWP budget.

We then held a vote for certain board positions

Vote for Geographical Area #2 – Cara Rule

Vote for Geographical Area #5 – Robert Abrahamian

Vote for Business Representative Area A – Bechir Blagui

Vote of Business Representative Area B – Jamie Rosenthal

Vote for Homeowner Representative Area #3 – Scott Larson

Vote for At Large Unclassified – Sam Leiaghat

All voted in.

Public Announcements

Lucy wants to be Parliamentarian

Nathan from the church gave a successful report on “Big Sunday.” He said someone named Vincent from Caltrans is working with them to renovate and use the property. Then he gave a presentation on the next community walk on June 26<sup>th</sup>. It’s a “Healthy Food Hunt.”

Aubrey and Kate from the Hollywood Arts Council gave a presentation on the 25<sup>th</sup> Children’s Festival of the Arts. They asked for a donation of \$2,500. We told them our ability to give out money is frozen at the moment.

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We then selected the Executive Committee.

Nomination of Treasurer – Charles Suhayda  
By Acclamation

Nomination of Assistant Treasurer – Barry Willner  
By Acclamation

Nomination of Vice President – Erik Sanjurjo  
By Acclamation

Nomination of Secretary – Don Paul  
By Acclamation

Nomination of Assistant Secretary – Margaret Marmolejo  
By Acclamation

Nomination of President – Susan Swan  
By Acclamation

A board was posted at the end of the table for board members to sign up for various committees. To be announced at a later board meeting.

The meeting was recessed and a Special Meeting was convened.

We were given a report that we will have Rollover funds for 2010 – 2011  
We will encumber monies for July.

The regular meeting was reconvened.

A finance committee was formed - Charles Suhayda, Jamie Rosenthal, David Schlesinger, and Barry Willner

The treasurer gave a budget update.

- Petty cash was frozen

- There will be only one credit card; one was taken back.

- There will be \$1,000 per vendor, per transaction

- There will be \$5,000 per quarter

- There will be no more Petty Cash

We are looking to get a bookkeeper from Apple 1 for part time reconciliation.

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Barry Willner said he would do it monthly, that it takes usually “about 5 minutes” to do it.

A motion was made for the following: HUNC needs help from DONE and the City Attorney to get documents and keys from a former treasurer.

Motion by: Susan Swan  
Second by: David Schlesinger  
Motion Approved

A motion was made to hire an Accountant/Bookkeeper for up to \$1,000.

Motion by: Scott Larson  
Second by: Barry Willner  
Approved by Acclamation

An approval to cancel the Marlin copy machine lease was tabled to the July meeting.

David Schlesinger suggested an AD Hoc committee in reference to by-laws. Susan suggested it would be better to call the Neighborhood Council “Help” line first.

Old Business – None

New Business – None

Meeting adjourned.